



## Minutes of the 4<sup>th</sup> General Assembly of the BME Club held on the 28<sup>th</sup> February, 2013 at Murtenstrasse 50, ARTORG Center, Bern.

### 1. Welcome by the president

The president Dr. Prabitha Urwyler opened the meeting of the 4<sup>th</sup> General Assembly and welcomed the participants. 27 members of the BME Club attended the General Assembly at the ARTORG Center.

### 2. Election of the day's chairman

Prof. Dr. Tobias Nef was elected unanimously as the chairman of the General Assembly.

### 3. Election of the protocol recorder

Tobias Imfeld was elected unanimously as the protocol recorder.

### 4. Approval of the minutes of the last assembly

The minutes of the third General Assembly were approved. The chairman thanked last year's protocol recorder for providing the minutes.

### 5. Activity report of last year

Prabitha Urwyler presented the activities of the last year. The activities included: the annual Grand Prix Bern, Welcome Freshers Apéro, Student orientation event, Alumni Bowling as a new event and the regular Stammtisch, which will in the future sporadically include "Happy hour" during the first 30 minutes of the Stammtisch. The activity report was approved unanimously.

### 6. Approval of new club members

The current membership count is 189 with 121 regular and 68 student members. 39 new members (13 regular and 26 students) were approved with a large majority. 7 regular members and 35 students resigned in the last one year. Christian Gueder commented that the large amount of student withdrawals is due to the transition from student to regular member, and can be considered as normal.



## 7. Financial report

The treasurer Christian Gueder presented the financial report. There was a lot of profit last year, because the trip to MEDICA was cancelled and no barbecue grill event was organized. Budget versus Accounting shows that no money came in through the corporate program, as planned, because the program is on hold at the moment. The assets of the BME Club amount to 12'373.12 CHF. The internal auditors, Patrick Roth and Lutz Nolte, confirmed the financial report of the BME Club and complimented Christian for his excellent performance. The financial report was approved unanimously.

## 8. Budget 2013

Christian presented the budget for 2013. He said that the membership count looks saturated, therefore the budget will be similar to 2012. The budget was subsequently corrected based on the information from Tom De Bruyne concerning costs for the Grand Prix Bern (around 400 CHF for two groups), from Julia Spyra who estimated that the trip to MEDICA would be rather 800 CHF instead of 300 CHF. The budget for 2013 was approved by the attendees with no dissentients.

## 9. Election of the office bearers of the executive committee

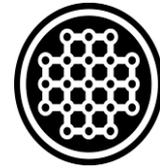
The office bearers of the executive committee consists of:

President:	Prabitha Urwyler
Vice President:	Tom de Bruyne
Secretary:	Julia Spyra
Treasurer:	Christian Güder
Webmaster:	Tobias Imfeld
Internal Auditors:	Lutz Nolte, Patrick Roth

The chairman asked the audience, if a vote for each person separately was needed. Since there was no objection, the voting included all office bearers of the executive committee at once, and they were approved unanimously.

## 10. New student representative

Since Lilibeth Salas has finished the master course a new student representative was announced by the president. Her name is Hanieh Mohammadi. She is interested in electronic implants and worked at the EPFL. The attendees approved her as the new student representative with no dissentient.



## 11. Election of the representatives of the executive committee

The representatives of the executive committee are:

Faculty:	Dobriła Nesić
Industry:	Rudolf Sidler
Master Student:	Hanieh Mohammadi
PhD Student:	Matteo Fusaglia
Alumni:	Lukas Boesch

The chairman asked the audition, if a vote for each person separately was needed. Since there was no objection, the voting included all office bearers of the executive committee at once, and they were approved unanimously.

## 12. Varia

### a. Newsletter reduction

In the past years the Club published two newsletters per year. Due to the huge amount of work to generate the newsletter, the board decided to continue with one newsletter per year, which will appear on the "BME Day".

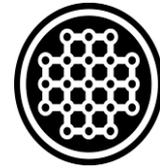
### b. Travel award

To stimulate student participation, and also generate articles for the newsletter, the board introduced the "travel award" for students. Students are invited to submit an article of any event they participate which is not sponsored by the BME club. Dobriła Nesić will judge the articles and select the winner. Each year, two students can win the award which consists of a 1-day travel pass from the SBB.

This year one person submitted the article. The award was handed over by Dobriła Nesić to Javad Shamsollahi.

### c. Corporate membership strategy

Stefan Weber mentioned that the club should start with the corporate program as soon as possible. Lutz Nolte asked the attendees what we can offer to the companies to make their membership in the BME club attractive. He also said that the first goal should be 10 corporate members. Patrik Roth had the idea to link the CCMT "Free Lunch" event to the BME Club. So the club could give free access to corporate members for one year to this event. This would attract industry to academics he said. Prabhitha asked Lutz, if he was willing to form a task group together with Patrik and Stefan, to find a strategy for the corporate program.



- d. Student representative in "Board of studies"  
Prabitha asked the attendees, if the student representative should be part of the "Board of studies", a committee in the master course. Ulla Jakob mentioned that this is something separate from the club and would not offer any benefit for the club. Eventually the club should ask the class representative of the first semester for this position next time.
  
- e. Move to Alumni Portal  
Tobias Imfeld presented the new UniBE Alumni Website, which offers a platform for all alumni organizations to stay in contact with their members. The website would be a replacement of today's internal area of the BME Club site. Lutz Nolte asked, if everyone, also students, would get an alumni-email-adress. This will be checked by Tobias. Patrik Roth asked, if the non-alumni and non-students can be part of this platform. This request was checked by Tobias through the platform administration and was confirmed as possible. The attendees approved the move unanimously.

## 13. Events

- a. Stammtisch  
Next Stammtisch falls on 12. March at 7 pm in the Restaurant Beaulieu.
- b. Company visit  
The company visit will take place on the 29<sup>th</sup> April 2013. The company we will visit is called MPS. Rudi is organizing the event. Everyone was asked by the president to join the event so we will have a lot of participants.
- c. MEDICA  
Last year, the travel to MEDICA did not take place because there were only 4 participants. The board decided that travelling by bus would be better than by train, as everyone would stay together. More information about the event and the registration will follow soon. Patrik Roth asked, why the club does not organize the trip to Medtech in Lucerne. Prabitha mentioned, that years ago the Club wanted to organize a trip preferably abroad, and that a trip to Lucerne does not require an external organization such as BME Club.
  
- d. Next General Assembly  
The next General Assembly will take place on 20 February 2014 .

## 14. Close

The day's chairman thanked Prabitha for doing such a nice job organizing this event and wished all participants a nice year until the next General Assembly.

# Biomedical Engineering Club

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[www.bmeclub.ch](http://www.bmeclub.ch)



The Protocol Recorder

Tobias Imfeld

A handwritten signature in blue ink, consisting of a large, stylized 'T' followed by a series of loops and a long, sweeping stroke that ends in a sharp point.

The Day's Chairman

Tobias Nef